

BUSINESS PROFIT/LOSS STATEMENT

NAME	_____	
ADDRESS	_____	
BUSINESS ID # (SS OR F.E.I.N.)	_____	
GROSS INCOME	----- \$ _____	
ADVERTISING	-----	\$ _____
CAR & TRUCK EXPENSES		
MILEAGE	-----	
STARTING ODOMETER	-----	_____
ENDING ODOMETER	-----	_____
BUSINESS MILEAGE	-----	_____
TOLLS/PARKING	-----	\$ _____
ACTUAL EXPENSES	-----	_____
CAR/TRUCK INSURANCE	-----	\$ _____
REGISTRATION	-----	\$ _____
REPAIRS	-----	\$ _____
COMMISSION & FEES	-----	\$ _____
CONTRACT LABOR (INCL 1099 MISC FORMS)	-----	\$ _____
INSURANCE	-----	
BUSINESS	-----	\$ _____
WORKERS COMPENSATION	-----	\$ _____
S/E HEALTH INS.	-----	\$ _____
INTEREST	-----	
MORTGAGE	-----	\$ _____
BUSINESS CREDIT CARD	-----	\$ _____
LEGAL & PROFESSIONAL FEES	-----	\$ _____
OFFICE EXPENSES	-----	
POSTAGE	-----	\$ _____
PHONE (LAND & FAX)	-----	\$ _____
SUPPLIES	-----	\$ _____
CELL PHONES	-----	\$ _____
PENSION & PROFIT SHARING PLANS	-----	\$ _____
PURCHASES	-----	
MERCHANDISE	-----	\$ _____
BEGINNING INVENTORY	-----	\$ _____
ENDING INVENTORY	-----	\$ _____
RETURNS	-----	\$ _____
RENT OR LEASE		
VEHICLES/MACH./EQUIP	-----	\$ _____
LAND OR BUS. PROPERTY	-----	\$ _____

REPAIRS & MAINT - EQUIPMENT	-----	\$	_____
SUPPLIES	-----		
MATERIALS	-----	\$	_____
TOOLS	-----	\$	_____
CLOTHES	-----	\$	_____
SUPPLIES	-----	\$	_____
TAXES & LICENSES	-----		
PERMITS	-----	\$	_____
BUSINESS	-----	\$	_____
SALES TAX	-----	\$	_____
TRAVEL	-----	\$	_____
ENTERTAINMENT	-----	\$	_____
UTILITIES			
NAT. GAS/FUEL OIL	-----	\$	_____
ELECT	-----	\$	_____
CABLE	-----	\$	_____
WATER/SEWER	-----	\$	_____
WAGES (INCLUDE PAYROLL STATEMENT)	-----	\$	_____
CONTRIBUTIONS	-----	\$	_____
CUSTOMER GIFTS	-----	\$	_____
MISC	-----	\$	_____

BUSINESS PROFIT/LOSS STATEMENT - OFFICE IN HOME WKSHT

OFFICE IN HOME EXPENSES			
SQ. FT OF HOUSE	-----		_____
SQ. FT OF BUS. SPACE	-----		_____
INCOME FROM USE OF HOME	-----	\$	_____
MORTGAGE INT	-----	\$	_____
MORTGAGE INS.	-----	\$	_____
REAL ESTATE TAXES	-----	\$	_____
HOMEOWNERS INS.	-----	\$	_____
UTILITIES	-----	\$	_____
REPAIRS/MAINT	-----	\$	_____
OTHER	-----	\$	_____

WE HAVE PREPARED YOUR TAX RETURN BASED ON THE INFORMATION PROVIDED BY YOU AND IN ACCORDANCE WITH THE ENGAGEMENT LETTER. PLEASE REVIEW THIS INFORMATION CAREFULLY BEFORE SIGNING TO ENSURE THAT THERE ARE NO OMISSIONS OR MISSTATEMENTS OF MATERIAL FACTS.

SIGNED _____ DATE _____